

Canada School of Public Service  
Fees Report  
Fiscal year 2021-22

A handwritten signature in black ink, appearing to read 'Mona Fortier', is written over a horizontal line.

The Honourable Mona Fortier, P.C., M.P.  
President of the Treasury Board

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## President's message

I am pleased to present Canada School of Public Service's report on fees for 2021–22.

The *Service Fees Act* provides a modern legislative framework that enables cost-effective delivery of services and, through better reporting to Parliament, improves transparency and oversight.

This year's report provides information on its fees and related fee setting mechanism. This information provides additional context in the spirit of open and transparent fee management.

I will continue to lead my department's transition to the reporting regime provided under the *Service Fees Act*.

The Honourable Mona Fortier, P.C., M.P.  
President of the Treasury Board



## About this report

This report, which is tabled under section 20 of the *Service Fees Act*<sup>ii</sup>, the *Low-Materiality Fees Regulations*<sup>iii</sup>, and subsection 4.2.8 of the Treasury Board *Directive on Charging and Special Financial Authorities*<sup>iv</sup>, contains information about the fees that the Canada School of Public Service (the School) had the authority to set in fiscal year 2021–22.

The report covers fees that are subject to the Service Fees Act.

For reporting purposes, fees are categorized by fee-setting mechanism. There are three mechanisms:

1. Act, regulation or fees notice  
The authority to set these fees is delegated to a department, minister or Governor in Council pursuant to an act of Parliament.
2. Contract  
Ministers have the authority to enter into contracts, which are usually negotiated between the minister and an individual or organization, and which cover fees and other terms and conditions. In some cases, that authority may also be provided by an act of Parliament.
3. Market rate or auction  
The authority to set these fees is pursuant to an act of Parliament or a regulation, and the minister, department or Governor in Council has no control over the fee amount.

No fees under the School's authority are set by act, regulation or fees notice. This report therefore only covers fees set by contract. It provides total revenue only.

Although the fees that the School charges under the *Access to Information Act*<sup>v</sup> were subject to the *Service Fees Act*, they are not included in this report. Information on the School's access to information fees for 2021–22 is in our annual report to Parliament, which is posted on our Web page: [Plans and Reports](#)<sup>vi</sup>.

## Remissions

In 2021–22, the School was not subject to the requirements in section 7 of the *Service Fees Act* and subsection 4.2.4 of the Treasury Board *Directive on Charging and Special Financial Authorities* and had no authority to remit, so this report does not include remissions.

## Overall totals, by fee-setting mechanism

The following table presents the total revenue, cost and remissions for all fees that the School had the authority to set in 2021–22, by fee-setting mechanism.

### Overall totals for 2021–22, by fee-setting mechanism

Fee-setting mechanism	Revenue (\$)	Cost (\$)	Remissions (\$)
Fees set by contract	92,460	Not applicable – In 2014-15, the School was instructed to collect \$92,460 each year from the National Capital Commission.	Remissions do not apply to fees set by contract.

## Endnotes

<sup>i</sup> Government of Canada website, <https://www.canada.ca/home.html>

<sup>ii</sup> *Service Fees Act*, <https://laws-lois.justice.gc.ca/eng/acts/S-8.4/>

<sup>iii</sup> *Low Materiality Fees Regulations*, <https://laws-lois.justice.gc.ca/eng/regulations/SOR-2019-109/index.html>

<sup>iv</sup> Directive on Charging and Special Financial Authorities, <https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32502>

<sup>v</sup> *Access to Information Act*, <https://laws-lois.justice.gc.ca/eng/acts/A-1/>

<sup>vi</sup> The School's Website, [https://www.cspc-efpc.gc.ca/About\\_Us/currentreport/index-eng.aspx](https://www.cspc-efpc.gc.ca/About_Us/currentreport/index-eng.aspx)