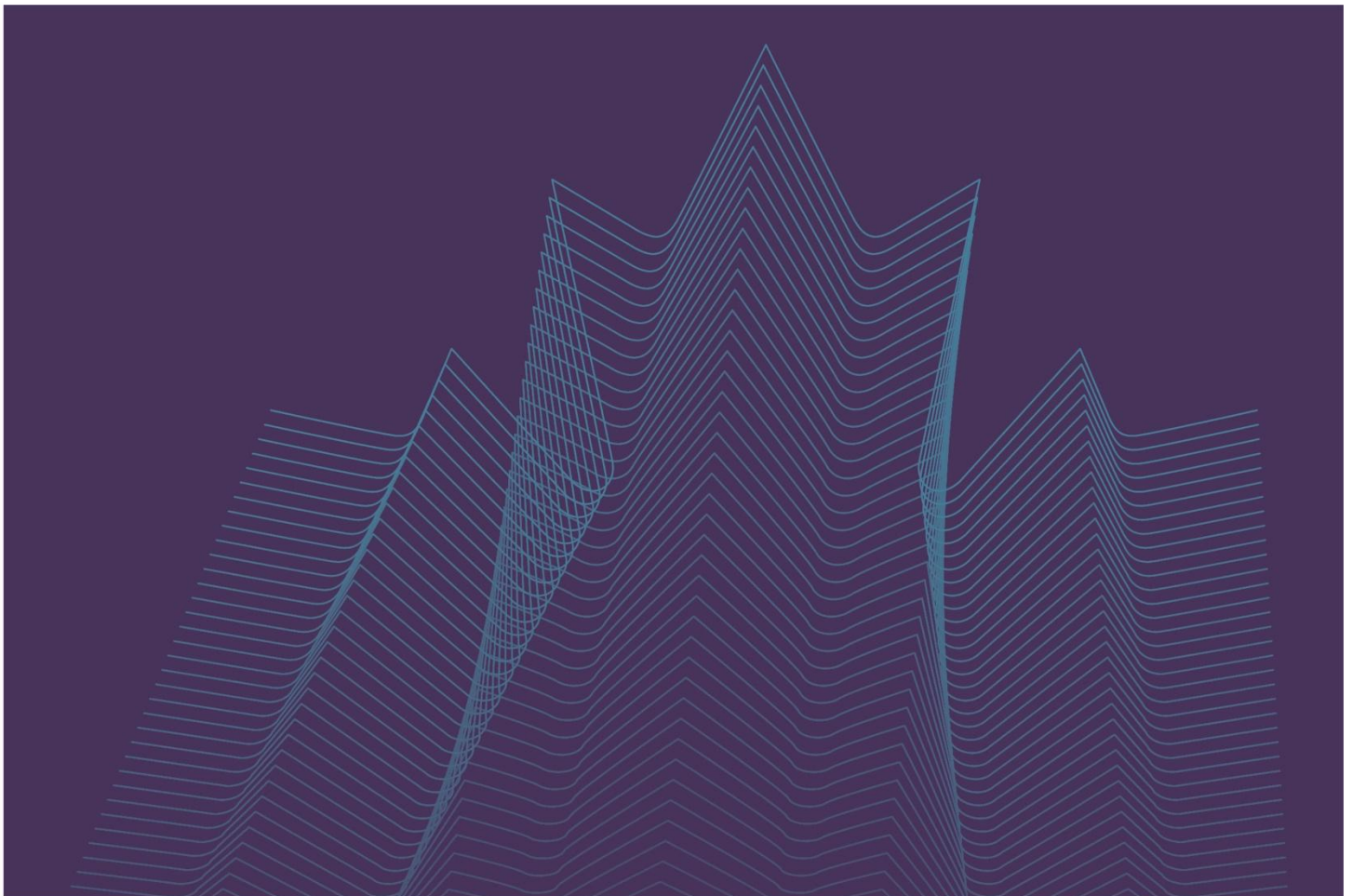




Annual Report on Travel, Hospitality and Conference Expenditures

2024-25



As required by the Treasury Board [Directive on Travel, Hospitality, Conference and Event Expenditures](#), this report provides information on travel, hospitality and conference expenditures for the Canada School of Public Service (the School) for the fiscal year ended March 31, 2025, except for information withheld under the [Access to Information Act](#) or the [Privacy Act](#).

Travel, hospitality and conference expenditures incurred by the School relate to activities that support the departmental mandate and the government's priorities.

The School's travel, hospitality and conference expenditures support the delivery of its core programs and services by providing a range of learning opportunities that respond to public service learning needs and lay the groundwork for a public service culture based on shared values and ethics, common practices and management excellence. For more information on the mandate and programs of the School, please refer to the [2024-25 Departmental Plan](#).

Travel, Hospitality and Conference Expenditures

(in thousands of dollars)

| Expenditure category | Expenditures for year ended March 31, 2025 | Expenditures for year ended March 31, 2024 | Variance |
|--|--|--|-----------|
| Travel | | | |
| Operational activities | 429 | 481 | -52 |
| Key stakeholders | 110 | 57 | 53 |
| Internal governance | 50 | 24 | 26 |
| Training | 54 | 64 | -10 |
| Other | 24 | 19 | 5 |
| A. Total travel | 667 | 645 | 22 |
| B. Hospitality | 99 | 77 | 22 |
| C. Conference fees | 34 | 27 | 7 |
| Total [A+B+C] | 800 | 749 | 51 |
| International travel by minister and minister's staff (included in travel) | - | - | - |

Significant variances compared with previous fiscal year

Overall expenditures increased by \$51 thousand or 7% in fiscal year 2024-25 due to the following:

Travel:

The increase in travel is mainly due to higher attendance for events related to leadership development programs and program delivery in regional offices.

Hospitality:

The increase is mainly due to a higher number of hospitality provided as part of learning programs and increased in-person participation in learning events.

Conference fees

The increase is mainly due to participation to various conferences that contribute to improving learning services.